

COUNCILLORS' INFORMATION BULLETIN

Tuesday, 26 February 2019

Bulletin No: IB/963

INFORMATION ITEM

Pages

1 Delegated Planning Decisions

3 - 6

Delegated planning decisions for the week beginning 18 February 2019 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.

2 Employ Crawley Job Fair and One Destination Gatwick Employability Programme

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Employ Crawley Jobs Fair will take place on 5 March at Crawley Library. This is the second Employ Crawley Jobs fair since the launch of Employ Crawley in October 2017. There will be approximately 23 Local employers showcasing vacant local jobs. The Employ Crawley Team will be on hand to offer information, advice and guidance along with the National Careers Service. A flyer for Employ Crawley is attached.

At 11.30am at the Employ Crawley Jobs Fair there will be an introduction session to the One Destination Gatwick Employability Programme due to commence Mid-March. Employ Crawley are working in partnership with Gatwick Airport Limited to support local unemployed residents into work at Gatwick Airport, this will be the 3rd programme since the launch of Employ Crawley. Participants will be awarded with an NCFE employability certificate and be prepared for a guaranteed interview on completion of the course. The course is fully funded and there is illegibility criteria that needs to be met. A flyer for the One Destination Gatwick Employability Programme is attached.



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3 **Action Taken Under Delegated Powers: 5 Southgate Parade - Application for a Change of Use of a Retail Unit**

Councillor Peter Smith, as Cabinet Member for Planning and Economic Development, exercised delegated authority in accordance with the Constitution on 25 February 2019 to approve the decision not to give landlord's consent to allow a change of use of a retail unit on Southgate Parade to the sale and consumption on the premises of desserts and soft drinks and the smoking of shisha pipes as set out in the consideration report included in Councillor's Information Bulletin IB/961.

4 **Consideration Report: High Weald AONB Management Plan 2019-2024**

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Consideration report PES/310 of the Head of Economy and Planning is attached.

5 **Press Releases**

Press releases are available at www.crawley.gov.uk/news

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 18/02/2019 and 22/02/2019

Application Number	Location	Proposal	Date of Decision	Decision
CR/2018/0787/TPO	HOGSHILL GARDENS, BRIGHTON ROAD, SOUTHGATE, CRAWLEY	Ash T17, maple T18 and ash T19 - reduce height and crown radius by 3m; thin crown by 10% (amended description)	21 February 2019	CONSENT
CR/2018/0836/TPO	25 HAREWOOD CLOSE, THREE BRIDGES, CRAWLEY	G1 - 2 Hazel and 3 Blackthorn - Coppice due to encroachment on pavement. T10, T11, T13 Oak - reduce lateral spread on north side by approx 3m back to good growth points. Current branch length 10m, finished length 7m. No height reduction to take place. T14 Ash - reduce large branch with long lever arm overhanging driveway of number 25 to growth point indicated on attached photo (amended description)	21 February 2019	CONSENT
CR/2018/0872/FUL	METRO BANK PLC, 25 - 29 QUEENS SQUARE, NORTHGATE, CRAWLEY	Retrospective application for the installation of mechanical services plant	20 February 2019	PERMIT
CR/2018/0875/TPO	308 IFIELD DRIVE, IFIELD, CRAWLEY	T1 Oak- 2m reduction in height and crown radius to distance from property + remove any deadwood	18 February 2019	CONSENT
CR/2018/0877/TPO	15 SALEHURST ROAD, POUND HILL, CRAWLEY	T1 - Oak - reduce height and crown radius by 1 metres to appropriate growth points, thin crown by 10% and remove all deadwood (amended description)	18 February 2019	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2018/0917/192	4 ORIEL CLOSE, POUND HILL, CRAWLEY	Certificate of lawfulness for a single storey rear extension and ramp to main entrance door (amended description)	19 February 2019	PERMIT
CR/2018/0918/FUL	11 APPLEFIELD, NORTHGATE, CRAWLEY	Erection of a single storey rear extension and insertion of side ground floor window	19 February 2019	PERMIT
CR/2018/0920/TPO	32 SUNNINGDALE COURT, SOUTHGATE, CRAWLEY	T12 Ash: <ul style="list-style-type: none"> • Reduce height and crown radius by 1.5m; thin crown by 10% (amended description) • Remove dead/damaged branches 	21 February 2019	CONSENT
CR/2018/0924/FUL	10 KEYMER ROAD, SOUTHGATE, CRAWLEY	Erection of single storey side extension	18 February 2019	PERMIT
CR/2018/0928/TPO	23 GOFFS PARK ROAD, SOUTHGATE, CRAWLEY	(T1) Oak- in rear garden reduce height and crown radius by 1.5m (amended description)	21 February 2019	CONSENT
CR/2018/0933/FUL	23 HOLLYBUSH ROAD, NORTHGATE, CRAWLEY	Erection of a wrap around two storey side and part single and part two storey rear extension , 1no window on the north-east elevation, front porch, and rear decking area	21 February 2019	REFUSE
CR/2018/0938/FUL	16 THE PARADE, NORTHGATE, CRAWLEY	Retrospective application for installation of new shopfront and ATM	19 February 2019	PERMIT
CR/2018/0939/ADV	16 THE PARADE, NORTHGATE, CRAWLEY	Retrospective application for internally illuminated ATM surround	18 February 2019	CONSENT
CR/2019/0001/192	TANGLETREES, GREEN LANE, POUND HILL, CRAWLEY	Certificate of lawfulness for a single storey rear extension	19 February 2019	PERMIT
CR/2019/0018/TPO	15 CHARLESTON COURT, FORESTFIELD, FURNACE GREEN, CRAWLEY	T1 Oak - reduce height and crown radius by 1.5m to appropriate growth points (amended description)	19 February 2019	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2019/0021/HPA	32 KIDBOROUGH ROAD, GOSSOPS GREEN, CRAWLEY	Prior notification for demolition of existing rear extension and construction of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, and have a maximum height of 3m and an eaves height of 3m	20 February 2019	PRIOR APPROVAL NOT REQUIRED
CR/2019/0031/HPA	4 RINGWOOD CLOSE, FURNACE GREEN, CRAWLEY	Prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6m, and have a maximum height of 3.5m and an eaves height of 2.4m	22 February 2019	PRIOR APPROVAL NOT REQUIRED
CR/2019/0066/TCA	CROSSHILL, IFIELD GREEN, IFIELD, CRAWLEY	Apple tree - prune regrowth back to pruning points as in 2007 photograph	19 February 2019	NO OBJECTION

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Crawley

A PLACE TO
INSPIRE

Employ Crawley Jobs Fair

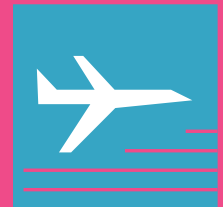
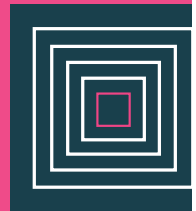
Employ Crawley is holding its second annual jobs fair to promote live job vacancies and provide opportunities for job seekers to meet face to face with local employers to see what they have on offer.

The event is open to all and takes place in Crawley Library from 10am until 3pm on Tuesday 5 March.

Attendees will be able to:

- Meet with local employers from a range of industries including retail, hospitality, driving, finance, social care and airport services
- Speak directly with employers about their vacancies and what they expect from candidates
- Find out how you can become part of the Gatwick family with an introduction to their free, four-week Gatwick One Destination Employability Course at 11.30am
- Find more jobs online with the help of Love Local Jobs, who will be on hand to offer advice and guidance
- Meet the Employ Crawley Team and find out how they can help you find the right training and job opportunities available for you.

We would love to see you there!



For more information email employcrawley@crawley.gov.uk
or visit regeneratingcrawley.org.uk/employcrawley

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Gatwick One Destination Employment Programme



A free four-week employability course aiming to support unemployed local residents into work at Gatwick Airport, due to start in March 2019.

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Appendix a

An opportunity to become part of the Gatwick Family.



On completion of the course you will be awarded an NCFE Employability Certificate and prepared for your guarantee interview with one of the 200 employers at Gatwick. Roles include transport, catering, retail, logistics and customer service. **Past courses have been a great success with more than 90 per cent of clients securing a job at Gatwick.**

For more information come along to the Employ Crawley Jobs Fair at Crawley Library on Tuesday 5 March in the IT Suite on the first floor at 11.30am.

Email employcrawley@crawley.gov.uk or call **07805 804826/07814 903871** to find out if you can be a part of this exciting programme and an opportunity to become part of the Gatwick Family.

To be eligible you should meet this criteria:

- Be able to pass a five-year referencing check (contact us for further details)
- Be eligible to work in the UK
- Have a suitable level of English and maths
- Be willing and able to work shift work
- Be willing and able to commit to a four-week course, which will include volunteering and work placements
- To be unemployed and in receipt of benefits or earning less than £15,000 and in receipt of a benefit, funding will be subject to personal circumstances and each person will be assessed on application.

Crawley Borough Council

Consideration Report for Delegated Decision by Cabinet Member for Planning and Economic Development

Expected Date of Decision: 08 March 2019

High Weald AONB Management Plan 2019-2024

Report of the Head of Economy and Planning PES/310

1. Purpose

- 1.1 The purpose of this report is to secure approval for the High Weald AONB Management Plan 2019-2024, which is an update on the previous approved strategy.

2. Recommendations

- 2.1 The Cabinet Member for Planning and Economic Development is recommended to:
- Approve The High Weald AONB Management Plan 2019-2024 (as referred to in paragraph 5.5 of report PES/310) as the council's 'policy for the management of the area and for the carrying out of their functions in relation to it'.

3. Reasons for the Recommendations

- 3.1 As a small area of land within the borough is covered by the High Weald AONB designation, Crawley Borough Council is a member of the High Weald AONB Joint Advisory Committee.
- 3.2 Under Section 89 of the Countryside and Rights of Way Act 2000, the council is required to publish and maintain a Management Plan for the AONB, in its role as part of the established Conservation Board. The legislation requires that these Management Plans are reviewed at intervals of not more than five years.
- 3.3 The Crawley Borough Local Plan¹, Policy CH10: High Weald Area of Outstanding Natural Beauty, sets the council's planning policy position in relation to the AONB. This policy requires the council, in determining development proposals which affect the designated Area, to conserve the natural beauty and setting of the High Weald AONB by having particular regard to the High Weald AONB Management Plan.

4. Background

- 4.1 The High Weald AONB was first designated in 1983. It extends across four counties (Kent, Surrey, East Sussex and West Sussex) and includes 11 districts and boroughs, with a total land cover of 1,461km². Crawley lies to the north west of the designated area, with the land in the administrative boundaries (0.03% of the AONB is in Crawley; which totals 1.05% of the borough) to the south of the A264, at Pease Pottage, forming part of the AONB. Beyond Crawley, the AONB extends as far as

¹ Crawley 2030: Crawley Borough Local Plan 2015 – 2030, Policy CH10, pages 40-41 (2015) CBC: [Crawley 2030: Crawley Borough Local Plan 2015 – 2030](http://www.crawley.gov.uk/crawley2030) / www.crawley.gov.uk/crawley2030

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Horsham to the west and to the east takes in much of Mid Sussex district, across to Tonbridge and the south-east coast at Rye.

- 4.2 The Joint Advisory Committee (JAC) is primarily an advisory body (not a planning authority or an executive body) acting as a catalyst and facilitator in making recommendations to its constituent bodies and other organisations on policies and the allocation of resources in relation to the protection and enhancement of the AONB.
- 4.3 The partnership agreement between the JAC members sets out the 14 activities of an AONB Unit. The activities are undertaken within the context of the AONB Management Plan and a three-year business strategy. The 14 activities are in three sections: Management Plan; Advisory/Advocacy; and Monitoring. The High Weald AONB Unit is a small specialist team dedicated to the care and management of the AONB, and is jointly funded by local authorities and Natural England.
- 4.4 The Management Plan was first published in 2004, to cover a 20 year period to 2024. It has been reviewed every five years (second edition published 2009; third edition published 2014). This is the fourth edition agreed on 29th November 2018. The Management Plan has been prepared by the High Weald AONB Unit on behalf, and overseen by, the High Weald Joint Advisory Committee.
- 4.5 The review has been undertaken over the preceding 18 month period. Feedback on the Draft High Weald AONB Management Plan 2019-2024 was collected between 13 June and 25 July 2018. The consultation focused on: The area's character – have they identified what makes the area distinctive and special? And on: What needs to be done – have they identified the activities that would most benefit the landscape and its communities over the coming five years?
- 4.6 Crawley Borough Council was consulted formally during this period, in addition to being invited to feed in technical and professional to the preparation process of the document at draft and post-consultation stages and as a member of the JAC. No comments were raised by this council during the formal consultation period, given the small area of AONB land within the borough.
- 4.7 The JAC agreed to the High Weald AONB Management Plan 2019-2024 on 28 November 2018 and requested that the councils formally adopt it according to their own procedures before 31 March.
- 4.8 The report to the JAC and supporting papers and documents can be found on the following website link: <http://www.highweald.org/downloads/publications/joint-advisory-committee-papers/2018-2019.html>; report: [28 November 2018 JAC agenda & reports \(pdf, 1.64 MB \)](#) This sets out in detail the process taken in the review of the Management Plan (Item 7: pages 21 – 25).

5. Description of Issue to be resolved

- 5.1 The Management Plan was originally published as a 20-year strategy. It was envisaged that major revisions of the Management Plan would not be necessary during this 20-year period. However, local authorities/conservation boards are required to review the AONB Management Plan every five years, make any amendments they consider appropriate, and publish a report on the review.
- 5.2 The review process has consistently concluded that the AONB purpose has been retained and remains supported at the highest level in government. The decision to limit the reviews to relatively minor revisions in 2009 and 2014 was taken with this context in mind. Similarly, in March 2017, the JAC agreed to restrict the 2019-2024 version to a minor review.

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- 5.3 On this basis, it is being updated to align with the five year renewal period and follows national guidance. The review has also taken into account the potential impact of Brexit on agri-environmental policy and the significant increase in development pressure on the AONB since the last review. While the character components and management policy objectives, the most important aspects of the Management Plan, remain broadly appropriate, other aspects of the Plan have needed a more substantive re-consideration.
- 5.4 The new Plan retains the same basic structure, being around AONB purpose, character and key components of natural beauty. Key amended areas include:
- The Statement of Significance has been expanded to set out that the natural beauty of the High Weald also includes 'Land-based economy and related rural life' and 'Other qualities' (expanded as perceptual qualities, features, and cultural associations that enrich the five character components).
 - These two subjects form two new chapters in the Management Plan, following guidance from the Department for Environment, Food & Rural Affairs that AONB Management Units needed to include focus on living working landscapes and communities and promoting public understanding and enjoyment.
 - The identification of the top five issues for each of the Character Components, and, whilst many of the Objectives remain essentially the same, the setting of new 5-year 'Proposed Actions' for a range of public bodies and for other stakeholders (as opposed to the previous 'targets'). These Proposed Actions are aligned with the purposes of designation and are supported in principle.
 - The inclusion of Key Characteristics (and supporting evidence) for each component of character.
 - The new Proposed Actions relating to 'settlement' makes reference to the emerging High Weald Design Guide (for new housing developments). This updated chapter will help to ensure that due regard is consistently given in planning decisions to conserving and enhancing the AONB across the area.
- 5.5 The High Weald Management Plan 2019-2024: [JAC Approved High Weald Management Plan 2019-2024 \(pdf, 12.67 MB\)](#) is accompanied by the following supporting documents:
- Monitoring Report: [HWMP2014 2019 Monitoring Condition of the AONB and Performance of the AONB MP August 2017 FINAL \(pdf, 1.16 MB \)](#)
 - Consultation Statement: [MPReview Consultation Statement CT November 2018 \(pdf, 518 KB \)](#)
 - Strategic Environmental Assessment: [HWMP2019 SEA Objective Assessment Table November Version \(pdf, 647 KB \)](#) & [HWMP Strategic Environmental Assessment Report November 2018 Version \(pdf, 684 KB \)](#)
 - Habitats Regulations Assessment: [HWMP HabitatRegulationScreening November Version \(pdf, 3.42 MB \)](#) & [HWMP Habitat Regulations Assessment Screening Matrix November Version \(pdf, 328 KB \)](#)
 - Equality Impact Assessment: [HWMP Equality Impact Assessment November 2018 Version for JAC \(pdf, 509 KB \)](#)

6. Information & Analysis Supporting Recommendation

- 6.1 The AONB unit has managed the process for the past three versions of the High Weald AONB Management Plan.

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- 6.2 AONB Management Plans are locally-owned and democratically accountable strategies, based on evidence, for looking after the designated areas in the interests of both people and nature. They are formulated to coordinate policy, investment and action in these nationally-important landscapes in order to achieve the legal purpose of **‘conserving and enhancing natural beauty’** for the benefit of current and future generations.
- 6.3 The High Weald Management Plan 2019 – 2024 contains the following content:
- A statement of Significance defining the natural beauty of the High Weald, character statements, including a list of key characteristics, describing the components of natural beauty that policy and actions should aim to conserve and enhance;
 - Data and information about the High Weald’s natural and cultural assets;
 - A set of management policies (‘objectives’) for the conservation and enhancement of the AONB together with a monitoring framework for judging success;
 - Proposed Actions which indicate the ambitions of partners for themselves, and for others, and which guide resources and effort to where they are most needed; and finally,
 - References to evidence and supporting information.
- 6.4 The AONB Management Plan provides the local planning authority with an objective, evidence-based tool articulating what matters in terms of the AONB purpose for the fulfilment of its statutory duties.
- 6.5 Councillor Ian Irvine is the Crawley Borough Council representative on the High Weald AONB Joint Advisory Committee and confirms his support for the revised High Weald AONB Management Plan.
- 6.6 It is considered that the High Weald AONB Management Plan 2019-2024 is a supportable and appropriate framework for the High Weald AONB, and may be adopted. The Plan does not represent a significant policy shift. The Plan has completed all of the statutory stages of a review and has been subject to significant public and expert engagement and scrutiny.

7. Implications

- 7.1 Crawley Borough Council is required by law (under Section 85 of the Countryside and Rights of Way Act 2000) to have a Duty of Regard for the AONB.
- 7.2 The S85 Duty of Regard applies to all functions, not just those relating to planning and is applicable whether a function is statutory or permissive. It is applicable to land outside as well as within an AONB, where an activity may have an impact on the AONB. The requirement is to ‘conserve and enhance’ and both aspects are required to be addressed.
- 7.3 Adopted Crawley Borough Local Plan Policy CH10 establishes the strategic planning framework under which the Management Plan should be considered as part of planning schemes. Appendix 2 of the Crawley Local Development Scheme 2019 – 2021 confirms that the High Weald AONB Management Plan document is to be adopted through delegated powers by the Portfolio Holder for Planning and Economic Development.
- 7.4 No financial implications associated with the adoption of the High Weald AONB outside of the provisions made within existing budgets.
- 7.5 The legal implications are addressed in the report.

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8. Background Papers

- [25 year Environment Plan \(Mar 18\)](#)
- [Draft Management Plan 2019-2024 Consultation Responses Report \(Nov 18\)](#)
- [Equality Impact Assessment Consultation Version \(Jun 18\)](#)
- [Habitat Regulation Screening Consultation Version \(Jun 18\)](#)
- [Strategic Environmental Assessment Consultation Version \(Jun 18\)](#)

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